

Golders Green College

Travel from Golders Green College

Visit the website www.tfl.gov.uk for up-to-date information on travel in London.

Oyster cards

The cheapest way to travel in London is with an Oyster card. You can buy an Oyster card from any tube station. You can then put money on it or pay for a daily/ weekly or monthly travel card.

Tube (Underground)

Golders Green Station is on the Northern line (the black line) and you can be in central London in 20 minutes. The college is opposite the station.

Bus

There are many buses departing from Golders Green, some popular destinations are listed below:

Number	Destination
82	Victoria Station
13	Oxford Circus
210	Brent Cross
260	White City
83	Ealing Hospital



Coach

National Express Coaches travel to many destinations from Golders Green including: Brighton, Glasgow and Gatwick Airport. Their office is next door to the college.

Places of interest near the college

Golders Hill park is a short walk from the college. Hampstead Heath and Kenwood House are also nearby. There are many restaurants in Golders Green and you can try food from countries such as Japan, Korea and Italy.

Central London

There are many places to visit in London. Go to <http://www.visitlondon.com/attractions/>



Golders Green College

The Police and the Law in Britain

If you need to register with the Police (check the stamp in your passport, it will tell you), you need to go to: Overseas Visitors Records Office, Ground Floor, Brandon house, 180 Borough High Street, London SE1 1LH.

- If you are arrested by the police, please ask them to contact the College on 0208 731 0963 and we will provide the appropriate level of assistance.
- If you intend to drive, please make sure you have a legal Driving Licence (British or International). Insurance is compulsory for all drivers in Britain and driving without insurance for yourself as a named driver is a serious crime. It is also a very serious crime to drive after drinking alcohol.
- Please be aware that you may not buy alcohol in a shop or drink in a bar or pub unless you are 18 years old.
- The College will not tolerate any use of illegal drugs. If we suspect a student is using illegal drugs in the College or in college accommodation, we will call the police.

Our Values

- Students must respect core British values and radical or extremist view will not be tolerated. Everyone at Golders Green college must obey the Counter Terrorism & Security Act 2015

Conduct

The College will not tolerate any form of discrimination or abuse directed at staff or students from anybody, for any reason. We will not allow any intimidation or bullying of any kind. If you experience these problems, please speak to a member of staff.

Useful Numbers

Police: 0300 123 1212

Mosque: 0208 450 1987

Greek Orthodox Church: 0207 485 6385

Catholic Church: 0208 452 7322

Golders Green Library: 0208 359 2060

Synagogue (Orthodox): 0208 455 2460

Synagogue (Reform): 0208 455 6763

Serious emergency (police, ambulance or fire brigade): 999.

College emergency number : 07802 484 767



Golders Green College

Student Guide to Golders Green College 2017



Golders Green College

11 Golders Green Road, London, NW11 8DY

Phone: 0208 905 5467

Fax: 0208 455 6528

E-mail: booking@englishlanguagecollege.co.uk



Find us on Facebook



Welcome to Golders Green College

Welcome to Golders Green College

We hope that you enjoy your time with us and learn as much as possible. Here is some information about studying at the college and living in London. If you have any questions, just ask a welfare officer in reception.

Teachers

All our teachers are qualified and meet the standards set by the British Council. You should expect to be taught by a number of different teachers while you are here. When teachers are sick or go on holiday, a replacement teacher will teach the class. You may have a few different teachers each term.

Class Times

Morning classes are from 09.30-12.30 with a short 15-minute break. Afternoon classes are from 14.00-17.00 with a short 15-minute break.

Homework

You will be set homework to do and your teacher will mark this. Homework is important and you will improve faster if you do your homework. Ask your teacher for some learning tips.

Course Books

Students **must** buy a course book each term. You can buy it from Reception for around £26

Attendance

Classes start at 09.30 or 14.00. It is important that you arrive on time. If you need to be late, arrange this with your teacher the day before. If you arrive late you will be marked late in the **register**.

Testing

You will be tested regularly to see how you are improving. At the end of every term, the whole school is tested and levels are set again. Students will only move to a higher class if they have improved to the level required.



Student Card

Bring a passport-sized photo to reception for a Golders Green College student card which could entitle you to discounts at some museums and attractions.

Letters

Ask in reception for bank, travel or general letters. Letters cost £4

Certificates

If you would like a certificate at the end of your course, please ask in reception at least 3 days before you finish.

Holidays

If you want to take a holiday, please go to Reception and complete a Holiday Form. You must do this at least one week before you go on holiday. Holiday taken must be for a minimum of one week. If you do not fill in this form and just go on holiday, we will mark you as 'Absent' in the register.

Social Programme

We have parties at the end of every term and events such as pub nights and theatre trips which are posted on the social programme notice board in reception and on our Facebook page. In the summer we organise trips to places such as Brighton and Oxford.



Exam Registration

Students wishing to take IELTS or Cambridge exams (FCE, CAE & CPE) please ask reception for advice on where to register. Exams cost around £150.

Internet Access

There is a computer room where you can get internet access. We also have free Wi-Fi access, just ask in reception for the password.

Welfare Officers

If you need to speak to someone in your own language, please ask at Reception. We have welfare officers to help you and they speak a number of languages, including Portuguese, Japanese, Spanish and Russian.

Hospitals and Doctors

If you need a doctor, and it is not urgent, you can go to your local doctor's surgery. Full-time students studying for 6 months or more can ask at reception for advice on how to register. You can visit <http://www.nhsdirect.nhs.uk/> for more information. The Royal Free Hospital is the nearest one to the College. It is at: Pond Street, Hampstead, London, NW3 2QG. Telephone: 0207 794 0500.

Dentist

There is a very nice dentist opposite the College. It is called 'Gentle Dental Care'. Call 0208 455 9580

Fire Safety

Please look at the notices on the wall of your classroom. If you hear the fire bell, leave the building immediately and wait at the assembly point (in the back alley behind the college).

Banks

Banks usually open from 09.30-16.30 Monday to Friday. Many banks are also open in the morning on Saturdays. There are several banks near the college. Please ask at reception if you would like to open a bank account.

Post office

Post offices are usually open from 09.00-17.30 Monday to Friday, and 09.00-13.00 on Saturdays. The nearest post office is just around the corner on Finchley Road. Parcels must be taken to the post office to be posted. Letters can be posted in the red post boxes on many streets.

Phones and Mobiles

There is a phone shop called 'Carphone Warehouse' next to the college. You can buy a UK SIM card to use in your mobile phone while you are here. You need to dial 00 for international calls.

Your Safety and Security

Please report any accidents you have or any incidents that you think may have led to accidents. We will record these in the Accident Book and quickly remedy the problem to minimise the risk of accident. Keep all your valuable items safe. Sometimes thieves operate in this area and the security of your personal effects is your responsibility.

Complaints & Problems

We hope you enjoy your time at our college and student satisfaction is very important to us so if you are unhappy with anything about your class, please talk to your teacher. He/she will try to help. If the problem is one your teacher cannot help you with, talk to Reception. If you are still unsatisfied, you may make an appointment with the Director of Studies for academic matters, or the CEO for financial matters. If you have problems with accommodation, ask to speak to the Accommodation Officer.